

Volunteers handbook 2026



FORMULA STUDENT FRANCE



Table of contents

<i>Changelog.....</i>	<i>3</i>
<i>FR 1 - Introduction and presentation</i>	<i>4</i>
FR 1.1 Competition format.....	4
FR 1.2 - Formula Student France contact point	5
<i>FR 2 - Addresses.....</i>	<i>6</i>
<i>FR 3 - General information.....</i>	<i>7</i>
FR 3.1 – General Rules	7
FR 3.2 – Volunteer Statuses.....	7
FR 3.3 – Volunteer To Do list	8
FR 3.4 – What you need to bring or not	8
FR 3.5 – WhatsApp group & communication	9
FR 3.6 – Media consent	9
<i>FR 4 - Information for volunteers (no Alumni cup)</i>	<i>10</i>
FR 4.1 – Travel Expense Reimbursement.....	10
FR 4.2 – Travel information	10
FR 4.2.1 – Note for arrivals.....	11
FR 4.2.2 – Note for departures.....	12
FR 4.3 – Accommodation.....	12
<i>FR 5 - Information for volunteers (in Alumni Cup).....</i>	<i>13</i>
FR 5.1 - Campsite	13
<i>FR 6 - During your stay.....</i>	<i>14</i>
FR 6.1 – What to wear	14
FR 6.2 – Traveling during your stay	14
FR 6.3 – Food included.....	14
FR 6.3.1 – Meals times	14
FR 6.4 – Indicative Daily Schedule.....	15
FR 6.5 – Closing party on Saturday.....	16
<i>FR 7 - FSF Organizational structure of volunteer</i>	<i>17</i>
FR 7.1 – General information	17
FR 7.2 - Event Crew	18
FR 7.3 – Media Crew.....	18
FR 7.3 – Static Events.....	19

FR 7.3.1 – Business Plan Judging.....	19
FR 7.3.2 – Cost Judging.....	19
FR 7.3.3 – Design Judging.....	20
FR 7.3.4 – Some rules for judges.....	20
FR 7.4 - Scrutineering.....	21
FR 7.5 - Dynamic crew	22
FR 7.6 – Scoring	23
<i>FR 8 - General schedule of task – event day</i>	<i>24</i>
<i>FR 9 - Competition site map</i>	<i>25</i>
FR 9.1 – General map.....	25
FR 9.2 – Entrance parking’s map.....	26
FR 9.3 – Parking’s map.....	27
<i>FR 10 - Emergency number.....</i>	<i>28</i>

Changelog

Part	Version	Changes
-	1.0	Initial publication
FSF4.1	1.1	Added details for travel reimbursement
FSF4.2	1.1	Corrected “Note for departure” paragraph

FR 1 - Introduction and presentation

Formula Student France (FSF) is an initiative to stimulate training and the automotive industry in the field of new, low-carbon mobility, among other things. It is intended to be part of the Formula Student series of worldwide competitions, in which single-seater open-cockpit vehicles are designed and built by students.

FSF 2026 is the fourth edition of FSF. FSF 2026 is organized by the French Engineering Association. FSF has an official website (<https://fs-france.com/>) where teams can find both templates and information about the event, as well as volunteers.

FR 1.1 Competition format

FSF 2026 will consist of 3 classes: Electric Vehicle class (EV), Concept class (3C) and Open class (OC). Classes can be identified as separate competitions with their own ranking. The competition will be open to:

- 48 EV Class teams,
- 8 3C Class teams.
- no defined number of slots in the OC.

The EV Class dynamic disciplines will consist of manual driving disciplines only. However, FSF 2026 will host a Driverless Cup (DC), allowing 15 EV teams to participate in the category alongside the classic EV class. As a result, teams competing in the Driverless Cup will be ranked in both the EV Class and the DC Class.

Teams participating in the Concept Class will take part in the Engineering Design, Business Plan Presentation, and Cost & Manufacturing disciplines. To enhance their project explanation, they may present a static display of the car or specific components. This category will have its own separate classification. The Engineering Design, Business Plan Presentation and Cost & Manufacturing will adhere to the same rules as the regular (EV/CV) classes, with the Cost Report specifically requiring an estimation of the car's actual cost. Additionally, 3C teams will have the possibility to have driverless judges assessing their autonomous system during their Engineering Design to provide an indicative DC Engineering Design score. However, this score will be for reference only, with no ranking for 3C teams in the DC.

The Open Class OC regroups:

- teams developing alternative fuels cars such as hydrogen (but not restricted to), whether they have Combustion or Electric powertrains.
- EV teams which did not manufacture a new chassis in 2026, thus do not comply with FS rules A2.2, but still desire to compete with their 2025 car.

Teams are expected to compete in both Static and Dynamic Disciplines. Only results in the EV class will be considered in World Ranking List. Please note that OC teams will not be allowed to participate in the Driverless Cup.

FR 1.2 - Formula Student France contact point

Mathieu JACQUET

- **Role:** General Event Manager
- **Mail:** mathieu.jacquet@fs-france.com
- **Phone:** +33 6 49 51 06 51



Robin MESSIAEN

- **Role:** General Event Manager
- **Mail:** robin.messiaen@fs-france.com
- **Phone:** +33 6 71 05 39 34

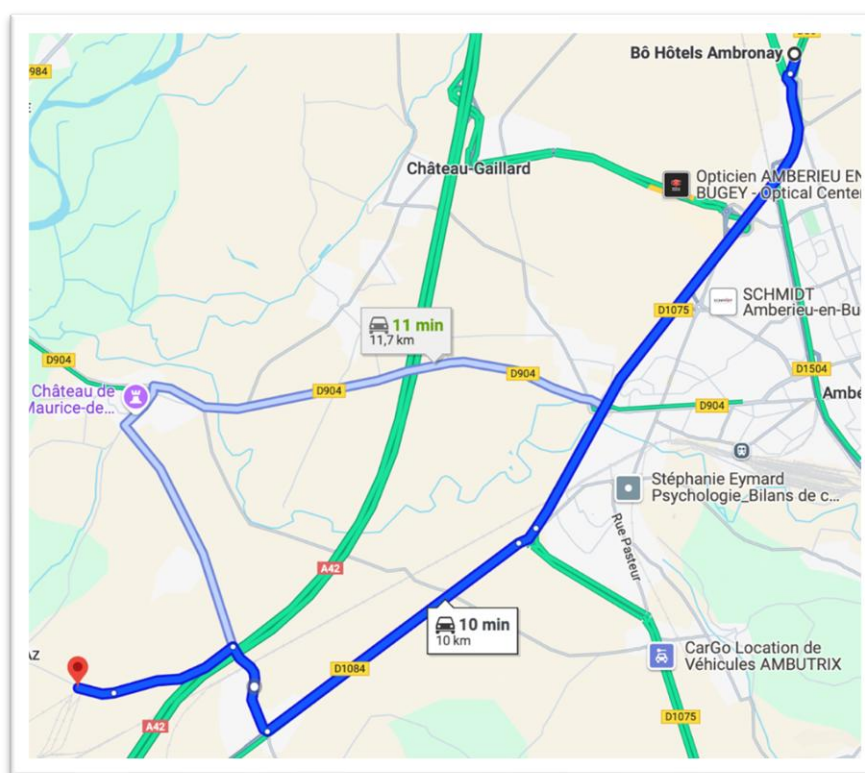


FR 2 - Addresses

In this section you can find the key places for FSF 2026.

	Event Place / Circuit	Hotel	Teams camping
Name	Transpolis	Bô Hôtel Ambronay	Transpolis
Address	620 Route des Formentaux 01500, Saint-Maurice-de-Rémens	2020 Route d'Ambérieu 01500, Ambronay	620 Route des Formentaux 01500, Saint-Maurice-de-Rémens

Here is how to access the circuit from the hotel:



Drive from hotel to Transpolis

FR 3 - General information

FR 3.1 – General Rules

FSF strives to be the best Formula Student event out there by being friendly, professional, educational and trustworthy. As part of the FSF Team, you are an ambassador of the event, and we expect you to carry out these values.

We do not have a long list of rules, but here are some obvious ones:

- The use of drugs is prohibited;
- No use of alcohol on track. There will be time to drink a beer at the hotel in the evening (and more Sunday evening);
- Smoking cigarettes (including electronic cigarettes) is only authorised in smoking areas;
- No (former) team clothing as we do not want anyone to question your neutrality. FSF will provide shirts;
- Please clean up after yourself and keep the hotel rooms nice and tidy for everyone;
- The wearing of safety footwear is not mandatory. However, it is highly recommended, especially for scrutineers. The organizers will deny any accountability in case of accident if safety footwear is not worn.

Transpolis safety rules and briefing tba later on.

FR 3.2 – Volunteer Statuses

For FSF 2026, the Alumni Cup has been introduced as a new part of the event. To help make FSF a unique and successful experience for everyone, all Alumni Cup participants are required to contribute to the organization and operation of the event as volunteers. As a result, this year our volunteer teams will consist of a mix of FSF volunteers and Alumni Cup participants. This collaborative approach aims to strengthen connections between current members and alumni while ensuring the successful organization and operation of the event.

FR 3.3 – Volunteer To Do list

As a lot of information is displayed in this Volunteer Handbook, a simple and easy to do list will help you prepare for the best FSF-experience:

- Fill in the confirmation form so that we can plan transportation, meals, and accommodation.
- Book your round-trip travel to and from FSF 2026.
- Fill in the car-sharing spreadsheet to help organize transportation and coordinate rides with other volunteers.
- **AFTER** the event, **keep your travel expense receipts**. Send them to the treasurer only when requested, to receive reimbursement (see Travel Rules & Compensation).

FR 3.4 – What you need to bring or not

What you need to bring:

- Water bottle
- Closed shoes
- Wind jacket/ k-way (in case of rain)
- Hat or cap
- Sunglasses
- Sunscreen
- Swimsuit (there is a pool at the hotel)
- Old FSF shirts (if you have some from the previous years)
- ID documents for the hotel

What you do NOT need to bring (provided by the hotel):

- Bath towels
- Shower gel / shampoo

FR 3.5 – WhatsApp group & communication

To facilitate communication before and during the competition, a WhatsApp community has been created for all volunteers. Please make sure you have access to it before the event. You may have received an email containing the invitation link, or you may have been added directly by your Crew Leader. If not, please contact your crew leader ASAP.

Please note that all important information, updates, announcements, and operational communications will be shared exclusively through this WhatsApp community.

FR 3.6 – Media consent

By participating as a volunteer at FSF 2026, volunteers hereby consent to the use of their image in photographs, video recordings, and other media captured during the event for promotional and communication purposes. This may include press releases, social media content, marketing materials, and other publications related to the event.

FR 4 - Information for volunteers (no Alumni cup)

FR 4.1 – Travel Expense Reimbursement

If you wish, travel expenses can be covered by FSF, according to the following rules:

- **Public transport (train, bus, tram, metro) and flights:** reimbursed based on the actual cost, upon submission of the corresponding invoice or receipt, up to a maximum of **€150 per person**.
- **Car travel:** reimbursed at **€0.125 per kilometer** between Transpolis (competition site) and the place you will travel from, up to a maximum of **€150 per person**.
- The **€0.125/km mileage allowance includes toll costs**. Toll fees will **not** be reimbursed separately.
- Please keep all receipts and supporting documents until your reimbursement has been processed. The FSF Treasurer will contact you after the event with instructions on how to claim your reimbursement.

FR 4.2 – Travel information

To facilitate ridesharing, please refer to the file shared by email or in the WhatsApp Community under “Announcements”.

If you choose to take public transportations:

- By bus and train: reach the Lyon Part-Dieu train station, then take the TER train to **Ambérieu-en-Bugey**.
- By air: you can take the [Rhônexpress](#) from Lyon Saint-Exupéry airport (LYS) to Lyon Part-Dieu train station, then take the TER train to **Ambérieu-en-Bugey**.

Make sure TER trains are available at your time of arrival, you can refer to the website [SNCF](#).

In all cases, shuttle services will only be provided **between Transpolis, the hotel, and Ambérieu-en-Bugey train station**, regardless of whether you travel by train or plane. Please try to **schedule your arrival and departure during reasonable hours**, as we may have difficulty providing shuttle services at night (approximately between 9:00 PM and 6:00 AM).

One week before the event, an Excel file will be shared in the "Announcements" section of the WhatsApp community and via mail. You will be asked to register your expected arrival and departure dates, as well as your required pick-up and drop-off times at **Ambérieu-en-Bugey**.

If you do not register your arrival or departure details before the corresponding day, **we may be unable to arrange transportation at your preferred time**. In that case, you will need to wait for the next available shuttle.

If you need to travel at an exceptional time, please contact the FSF organizers as soon as possible. We cannot guarantee that a shuttle will be available and you may need to arrange your own transportation using public transport, a ride-hailing service, or a taxi.

Of course, you will have no additional costs during the event as your stay and all meals are covered. Travel compensations will be organized after the event.

FR 4.2.1 – Note for arrivals

Arrival on 22-23rd of August:

- If you come by transport you must come at **Ambérieu-en-Bugey** train station in the afternoon. By car, you can go directly to the hotel.
- Shuttles will run from the station to the hotel (please double check with the organizers to double check you won't be left alone at the train station).
- When you arrive to the hotel, do your check-in and get your assigned room.
- If available, you may help the organizers to welcome the teams. Dinner will be organized on the competition site. If you do not plan on going to the competition site (late arrival, not available to welcome the teams,...) please plan dinner on your side.

Arrival from 24th of August until the end of the event:

- If you arrive by car, if it's time to go the circuit, you can go directly. Else you can go to the hotel.
- By transport, inform the organizers on the WhatsApp volunteers group of your arrival time. Someone will pick you up.

Please, use the Excel file of Mid-August to register to our shuttle service.

FR 4.2.2 – Note for departures

Shuttles will be organised during the week and on Sunday morning, August 30th to the train station of **Ambérieu-en-Bugey**. If you are going early, please make sure the organisers are informed. Please, use the Excel file of Mid-August to register to our shuttle service.

FR 4.3 – Accommodation

It is important that you fill in the confirmation form so that rooms are accurately booked. We have sent a mail on the 28/07/2026 to check your registered date. **You will only have room at the hotel only the days you mentioned on the confirmation form.**

The accommodation will be at **Bô Hôtel** in Ambronay. For more information about the hotel see <https://www.bohotels.fr>. Bedsheets and pillows/pillow clothes are included. Upon arrival you check in with the hotel at the reception. They will have a list of volunteers allocated to the rooms and tell you everything you'll need to know about the accommodation. If any problem comes up (roommate, disease,...), please let the Event Managers know ASAP.

FR 5 - Information for volunteers (in Alumni Cup)

FR 5.1 - Campsite

Your campsite will be assigned on the day of your arrival. A campsite-specific document will be published on the official website prior to the event. It will contain all the information necessary for your team's stay and should be considered an integral part of these rules.

Please ensure that your campsite is left clean and tidy before your departure.

As confidential information may be shared during the event, you must not disclose or discuss any confidential information at the campsite.

Judges are reminded to always maintain a professional attitude, as we want to ensure that no team feels disadvantaged.

FR 6 - During your stay

FR 6.1 – What to wear

You should bring enough clothes for your stay, please make sure to look professional during the events. You will get polos from FSF which you are required to wear during the event for recognizability (cf FSF Organizational Structure of volunteer). **Bring your dirty FSF shirts at the competition site everyday** so that we can wash them during the week as there won't be enough shirts to change every day. **There is no laundry at the Hotel.** Please give back the shirts at the end of the competition. In late August, the region weather is mostly sunny and around 30 degrees Celsius. Please make sure you prepare for rain (rain coat/poncho) and/or sunny days (sunscreen).

Hint: check the weather forecast before coming!

FR 6.2 – Traveling during your stay

You may travel back and forth to the event venue with our FSF shuttles or with your own car. Please don't be late for the shuttle, as it will be difficult to pick you up otherwise.

FR 6.3 – Food included

FSF will provide meals throughout the event: Breakfast, Lunch and Dinner served every day at the competition site.

Food and drinks will also be available throughout the day.

FR 6.3.1 – Meals times

Meals are provided by a catering service and are available only during the times listed below. Please respect the mealtimes to ensure a smooth service for everyone. Breakfast will be provided by FSF26 and served from **7:15 a.m.** in the break/dining area. It will remain available until the start of the first morning events.

If you have any dietary requirements or food allergies and indicated them in the confirmation form, a suitable meal has been prepared for you.

After your meal, please sort your waste into the appropriate recycling bins and return your tray to the designated collection area.

Day	Breakfast	Lunch	Dinner
Monday	7:15 – 8:00	12:15 – 13:30	19:30 – 21:00
Tuesday	7:15 – 8:00	12:15 – 13:45	19:30 – 21:00
Wednesday	7:15 – 8:00	12:15 – 14:00	19:30 – 21:00
Thursday	7:15 – 8:00	12:45 – 14:15	19:00 – 22:00
Friday	7:15 – 8:00	12:00 – 14:00	19:00 – 21:00
Saturday	7:15 – 8:00	12:00 – 14:00	20:00 – 22:00

FR 6.4 – Indicative Daily Schedule

The schedule may vary depending on your crew and the needs of the event. Volunteers can generally expect:

- Morning briefing before activities begins (at around 7:30).
- Arrival at the competition site **around 8:00 AM**.
- Volunteer duties throughout the day, depending on crew assignments.
- Lunch break around 12:30 PM.
- Afternoon activities until the end of the scheduled program.
- Possible evening tasks, such as scrutineering support, site setup, clean-up, or preparation for the following day.

Additional crew briefings may take place during the event. Volunteers will be informed in advance and are expected to attend on time. A **dedicated room** will be available at the competition site for volunteers to take breaks and rest during the day, as well as dedicated areas for those who need to work on-site.

A detailed schedule and crew-specific instructions will be shared before and during the event.

FR 6.5 – Closing party on Saturday

All volunteers are welcome to attend the closing party. To celebrate the successful completion of the official FSF26 event, a party will be organized on Saturday evening near the hotel. Food and drink will be provided for everyone to relax after a successful event. Please make sure the organizers are informed of your presence at this party (we will consider that you are present only if you mention your stay the 29th night on the confirmation form). Alumni may participate or stay at the campsite with teams.

FR 7 - FSF Organizational structure of volunteer

Alumni Volunteers are also participants in the **FSF26 Alumni Cup**. As a result, they may not be fully available throughout the dynamic events, as they will occasionally be competing themselves.

Details of the various volunteer crews and their respective leads can be found in the table below:

Shirts	Team	How many crew members?	Leads
Dark blue	Event Managers	2	Mathieu Jacquet & Robin Messiaen
Green	Cost Judges, Design Judges, Business Plan Judges	• Design: 23 • Cost: 11 • BP: 9	• Design: Quentin Savard • Cost: Hippolyte Levy • Business plan: Aimery Saulière
Grey	Scrutineers	• Electrical: 20 • Mechanical: 27 • DC: 4 • Hydrogen: 1	• Electrical: Vincent Hespeel • Mechanical: Philippe Alves • DC: Raphael Jeantet • Hydrogen: Arthur Rodriguez
Red	Dynamic Crew	6 Additional volunteers will join the team after the static events have concluded.	• Dynamic events: Enguerrand Rhem
White	Event Crew	11	Adrien Bignon
Light blue	Media crew	7	Valentine Bertaina

FR 7.1 – General information

The official language of FSF 2026 is **English**.

FSF 2026 follows the FSG regulations, which you can find on this website: [Rules FSG26](#).

The first **Kick-Off meetings** will take place before the end of July. Additional briefing sessions will be organized by each Crew Lead before the event to provide you with all the information you need to successfully perform your role.

Communication between volunteers will take place exclusively through WhatsApp, which will also be used to share important information and updates. Please make sure your smartphone is fully charged at the beginning of each day and that WhatsApp is downloaded, updated, and fully functional before the event.

Some general behavior and common-sense rules should be followed during the event. If you need, refer to the DOs and DON'Ts file for additional guidance and expectations.

FR 7.2 - Event Crew

The Event Crew is the backbone of the FSF Organization, operating mostly in the background. Their task is to ensure the event runs smoothly for everyone involved. Tasks may vary greatly from building the campsite facilities, construction and deconstruction, delivering water to volunteers and drive the shuttles. For FSF26, the Event Crew will also be responsible for managing the event livestream.

Crew Leader: Adrien Bignon, adrien.bignon@fs-france.com. Phone: +33762046593

FR 7.3 – Media Crew

The Media Crew is the storyteller of the FSF, capturing the moments that define the event and turning them into lasting memories. Their role is to document the experience for teams, sponsors, volunteers, and everyone following FSF. Their tasks include taking photos, recording videos, creating content for social media, and sharing the atmosphere of the event with the FS community.

Media Crew members are expected to bring their own personal equipment, as FSF does not provide it.

Crew Leader: Valentine Bertaina, valentine.bertaina@fs-france.com. Phone: +33631395401

FR 7.3 – Static Events

At FSF, teams and cars go directly to the competition areas (map TBA).

FR 7.3.1 – Business Plan Judging

Business Plan Presentation judging will be one of the 3 static events during FSF. Judges will be divided into 3 judging teams based on their specialty and former FS experience. Your Lead Judge will contact you for detailed schedules and will be available for questions about BPP Judging. You can refer to section *S2 of the rules and FR 6.3* of the FSF competition handbook for further information.

Please note that the judging tasks are mostly carried out in the first half of the event. As the Dynamic Events take place in the second half of the Event, judges may be asked to help with Event and/or Dynamic Crew tasks. The assigned tasks will be shared with you during the event.

Crew Leader : Aimery Sauliere, aimery.sauliere@gmail.com Phone : +33649084933

FR 7.3.2 – Cost Judging

Cost & Manufacturing (C&M) judging will be one of the 3 static events during FSF. Judges will be divided into 3 to 4 judging teams based on their specialty and former FS experience. Your Lead Judges will contact you for detailed schedules and will be available for questions about C&M Judging. You can refer to section *S3 of the rules and FR 6.2* of the FSF competition handbook for further information.

Please note that the judging tasks are mostly carried out in the first half of the event. As the Dynamic Events take place in the second half of the Event, judges may be asked to help with Event and/or Dynamic Crew tasks. The assigned tasks will be shared with you during the event.

Crew Leader: Hippolyte Levy, hippolytelevy@gmail.com Phone : +33762921986

FR 7.3.3 – Design Judging

Engineering Design (ED) judging will be one of the 3 static events during FSF. Judges will be divided into judging teams based on their specialty and former FS experience. Your Lead Judge will contact you for detailed schedules and will be available for questions about ED Judging. You can refer to section *S4 of the rules and FR 6.1* of the FSF competition handbook for further information.

Please note that the judging tasks are mostly carried out in the first half of the event. As the Dynamic Events take place in the second half of the Event, judges may be asked to help with Event and/or Dynamic Crew tasks. The assigned tasks will be shared with you during the event.

Crew Leader: Quentin Savard, quentin.savard@fs-france.com Phone :+33619407248

FR 7.3.4 – Some rules for judges

Judges play a key role in the FSF Organization by ensuring a fair, professional, and educational experience for all participating teams. Their role goes beyond evaluating performance: they help teams reflect on their work, recognize innovation, and identify areas for improvement through constructive and meaningful feedback.

What you must do:

- Judges must look professional and maintain an objective, consistent attitude throughout the event.
- Judges should encourage learning by sharing their expertise and providing constructive feedback to help teams improve.
- In case of a conflict with a student or a team, judges must inform the Crew Leader as soon as possible.

Restrictions

- Judges and alumni judges must not have any contact that could create a conflict of interest with competing teams until the end of the Finals. Alumni judges should limit their interactions with former team members to the minimum possible until the Static Finals.
- Judges should not enter the campsite before the Finals. Exceptions may apply for judges volunteering with the Alumni Cup or staying at the campsite.
- Any attempt by a judge to share confidential information regarding the Finals or the judging process, or to provide an unfair advantage to a team, may result in the immediate exclusion of the judge and the disqualification of the team concerned.
- The final group of judges for the Finals will be selected by the Crew Leader through a restricted committee.
- To guarantee full neutrality, alumni judges participating with an Alumni Cup team cannot participate in Finals judging

FR 7.4 - Scrutineering

Scrutineering (or Technical Inspections) is divided in several categories. During FSF 2026, scrutineering will be performed as follows:

- Accumulator Inspection
- Electrical Inspection
- Mechanical Inspection
- Driverless Inspection
- Rain Test
- Tilt Test
- Weighting
- Driver Egress Test
- Brake Test

Technical inspection checklists will be available online on our website prior to the event.

Post Event Inspection and assistance with the Dynamic crew is part of being a Scrutineer at FSF. All scrutineers will be assigned to a certain category prior to the event. Besides, the scrutineering crew will carry out the construction and clean-up of the Scrutineering area. The Lead Scrutineers will contact you for detailed schedules and will be available for questions about Scrutineering.

- Electrical Leader: Vincent Hespeel, vincent.hespeel@fs-france.com
Phone :+33663031432
- Mechanical Leader: Philippe Alves, philippe.alves@fs-france.com
Phone :+33786523783
- Driverless Leader: Raphael Jeantet, raphael.jeantet@fs-france.com
Phone :+3368004595
- Hydrogen Leader: Arthur Rodriguez, arthur.rm.rodriguez@gmail.com
Phone :+33637724000

FR 7.5 - Dynamic crew

The dynamic crew is responsible for running the Dynamic Events as smoothly as possible. This includes setting up and maintaining the Acceleration, Skid Pad, Autocross and Endurance Event. The dynamic events team takes care of all disciplines such as safety checks, track inspection, scoring, reviving cones as well as timekeeping and scoring and many more tasks. As the Dynamic Events take place in the second half of the Event, Dynamic Crew members may be assigned to other Event Crew tasks before. Your lead Dynamics will contact you for the briefing with the necessary information to know.

Crew Leader: Enguerrand Rehm, enguerrand.rehm@outlook.fr Phone :
+33637564945

FR 7.6 – Scoring

The points achievable in the various FSF 2026 events are listed below.

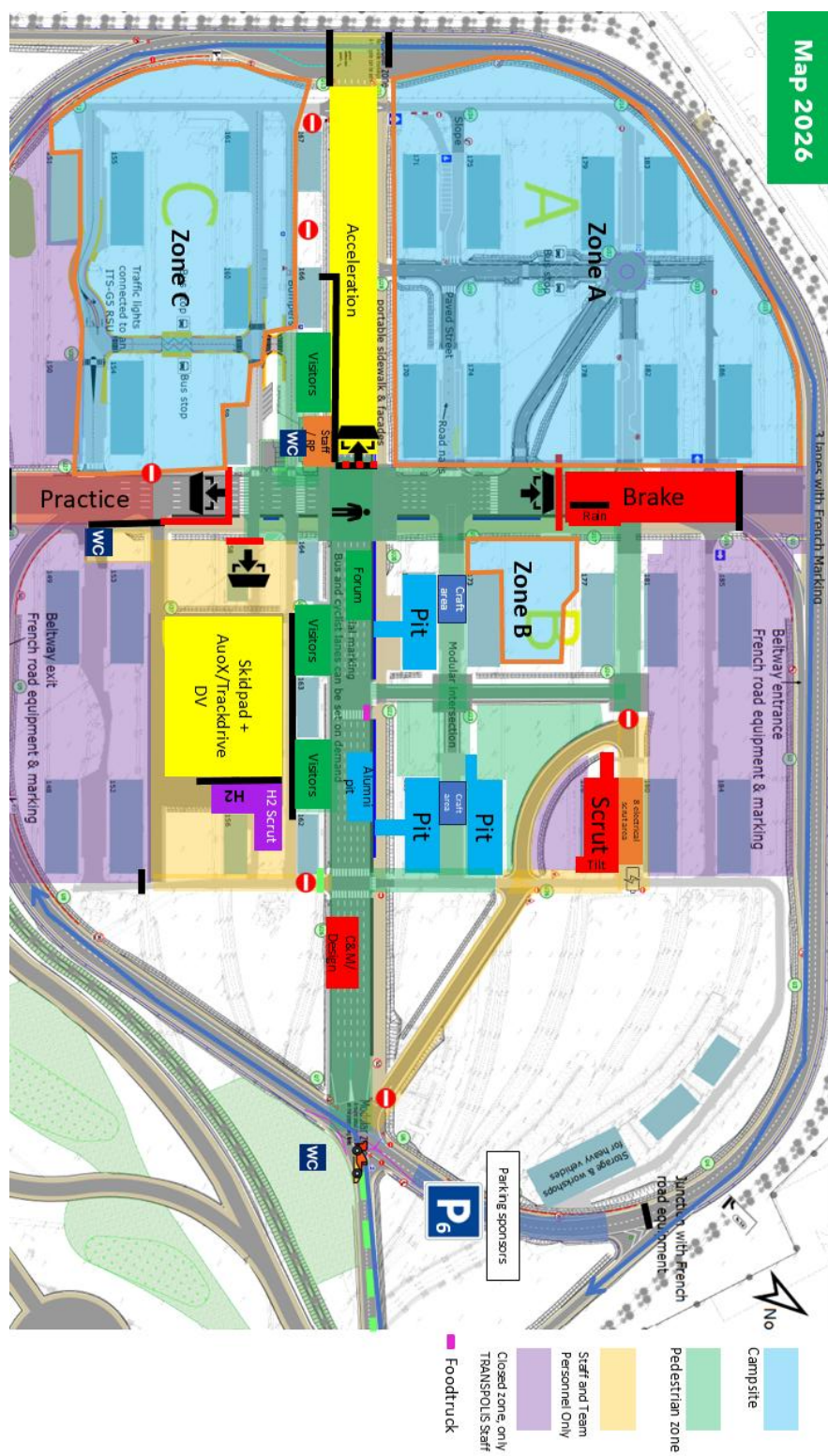
Events	EV	DC	3C
Engineering Design	150	150	150
Cost & Manufacturing	100	-	100
Business Plan	75	-	75
Acceleration (manual)	75	-	-
Driverless Acceleration	-	75	-
Skidpad (manual)	75	-	-
Driverless Skidpad	-	75	-
Autocross (manual)	100	-	-
Driverless Autocross	-	100	-
Endurance	325	-	-
Efficiency	100	-	-
Trackdrive	-	200	-
TOTAL	1000	600	325

FR 8 - General schedule of task – event day

Monday 24/03/2026		Tuesday 24/03/2026		Wednesday 24/03/2026		Thursday 27/03/2026		Friday 28/03/2026		Saturday 29/03/2026	
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FR 9 - Competition site map

FR 9.1 – General map



FR 9.2 – Entrance parking's map

Parkings

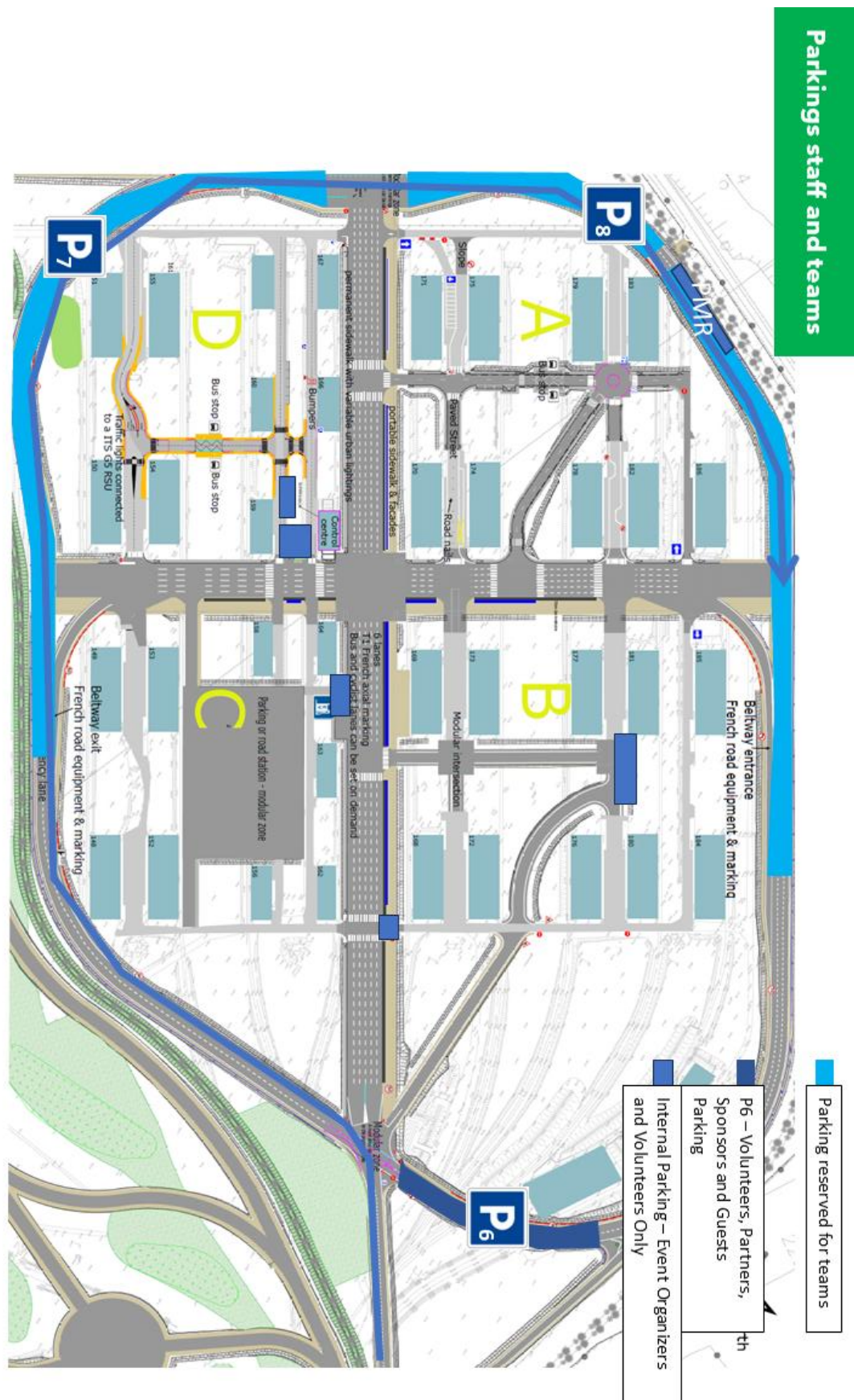
Students, sponsors and partners may enter the site directly and park in the City area. Access will be controlled at the entrance gate.

Public parking is available in **Car Parks P2, P4 and P5**.

Car Parks P1 and P3 are reserved for **staff / volunteers**.



FR 9.3 – Parking's map



FR 10 - Emergency number

Below you will find the emergency numbers to contact in case of an incident. These numbers are given for information only. In case of problems, we invite you to directly contact the Event Management.

Before FSF 2026, a list of trained volunteers will be shared with all. These volunteers are trained in first aid, including SST (Workplace First Aid Training) and CPR (Cardiopulmonary Resuscitation). They will be easily identifiable throughout the event through a specific mention or dedicated badge.

- Transpolis FSF contact point : Eloïse CHAMPLONG +33 6 46 73 24 61
- 112 - European emergency number
- 15 – Samu (medical emergency service)
- 17 - Emergency police
- 18 - Fire brigade
- 114 - Emergency number for deaf and hard of hearing people